

1 Name:

The name of the Club shall be **“SOLIHULL & SMALL HEATH ATHLETIC CLUB”** and it shall be non-sectarian club.

2 Objects:

- (i) To promote and encourage participation in sport of amateur athletics at the club, County, National and International level.
- (ii) To stimulate the interest of the public in sport of amateur athletics.

3 Crest and Colours:

The crest of the club shall be the arms of the County Borough of Solihull

The colours of the club shall be Navy Blue and Old Gold

4 Membership:

Membership is open to all members of the community

The club shall consist of:

- a) First claim members, who may be ordinary members, associate members or junior members (16 years and under)
- b) Second claim members

The expression ‘first claim members’ and ‘second claim members’ shall have the meaning given to them in the relevant governing body’s rules for competition.

- (i) Ordinary members shall be persons who, as amateur athletes, will be able to make full use of the facilities of the club and who may be called upon to represent the Club at athletics meetings.
- (ii) Associate members shall be persons who, whilst not actively participating in the sport of amateur athletics, wish to promote the objects of the Club.
- (iii) Junior members under the age of fourteen years shall not be entitled to a vote.
- (iv) A limited number of second claim members shall be admitted from time to time at the discretion of the committee.
- (v) Applicants for membership of the club shall complete a Club Membership Application Form and send this to the Membership Secretary together with the appropriate subscription. Junior membership applications shall have the consent of their parents or guardians on their application form. The Membership Secretary or his / her deputy shall read out all new applications for membership at Committee meetings, where they shall be elected by a vote of the majority of the Committee. Notice shall be sent to successful applicants together with a copy of the constitution. Unsuccessful applicants will be notified accordingly, together with a refund of their subscription.
- (vi) Membership is open only to those of amateur status as defined by the relevant governing body’s Rules for Competition.
- (vii) Notice of resignation shall be given in writing and shall be considered by the Club within one calendar month of receipt. Membership shall be held to have ceased on the actual date of tendering the notice unless the member is indebted to the Club, in which case acceptance may be withheld until the indebtedness has been met.

5 Subscriptions:

- (i) The rates of annual subscription shall be as laid down from time to time by the Club Committee.
- (ii) Subscriptions shall be due on 1st April annually, or such other date as the Club Committee may lay down.
- (iii) Payment of the subscription shall be acknowledged by the Club by the issue of a receipt and a membership card for the year.
- (iv) The Committee shall have the power to expel any member whose subscription is six months in arrears, providing a month's notice in writing shall have been sent to such members by recorded delivery, addressed to their last known address informing them of the proposed action of the committee.
- (v) The name and address of any person so expelled from the Club shall be sent to the Honorary secretary of The Midland Counties Athletics Association and be entered by such officer in a book (to be called 'the black book') kept for that purpose. Every person whose name has been entered into the 'black book' shall be suspended from competing at any meeting held under the relevant governing body's Rules for Competition until the liability causing his or her expulsion, which shall not exceed one years subscription, shall have been discharged.
- (vi) Members whose subscriptions are more than 3 months in arrears shall not be entitled to compete in the name of the Club, or to attend any meeting of the Club.

6 Financial Year:

The financial year of the Club shall be from 1st January to 31st December.

7 Officers:

The officers of the Club shall be:

- a. President
- b. President elect
- c. Chairman
- d. Deputy Chairman
- e. Honorary Secretary
- f. Minutes Secretary
- g. Membership Secretary
- h. Joint Treasurers
- i. Team Managers:
 - For track and field (Senior Men)
 - For track and field (Young athletes – Male)
 - For track and field (Senior Ladies)
 - For track and field (Young Athletes – Female)
 - For track and field (Junior Athletes League)
 - For cross country (Senior Men)
 - For cross country (Young athletes– Male)
 - For cross country (Senior Ladies)
 - For cross country (Young athletes – Female)
 - For walking

- j. Social Secretary
 - k. Promotions Secretary
 - l. Publicity Officer
 - m. Fixtures Secretary
 - n. Schools Liaison officer
- (vii) All officers of the Club shall retire from office at the annual General Meeting, but shall be eligible for re-election.
- (viii) The Honorary Treasurers shall pay all monies received by them or any member of the Club from any source whatsoever without deduction to the credit of the Club's account with Nation Westminster Bank Ltd (Solihull) or in such other account as the committee may from time to time direct and shall keep such accounts and pay such debts as the committee shall direct. The Honorary Treasurers shall maintain a record of subscriptions received. When required to do so the Honorary Treasurers shall render the Committee or a General Meeting at the Club an account of any monies so received and expended by them.
- (ix) The Membership Secretary shall keep a register of the names and addresses of the members of the Club. The minutes Secretary shall attend all General and Committee Meetings (and sub committee meetings if so directed) and take minutes of the proceedings.

8 Committee:

- (i) The General management and control of the Club between General Meetings shall be vested in the Business thereof conducted by the committee, which shall consist of the Officers of the Club and not more than eight further members all of whom shall be first claim members.
- (ii) At the Annual General Meeting all members of the Committee shall retire from office but shall be eligible for re-election.
- (iii) The quorum for a meeting of the Committee shall consist of not less than six members.
- (iv) The Committee may delegate any of its powers to the Chairman's Committee (consisting of the Chairman, The Honorary Secretary and the Honorary Treasurers) or any other sub committee consisting of such member or members of their body as they think fit. Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the committee.
- (v) The Committee shall have power to fill a vacancy occurring during the year of office or of membership of the committee. The appointed member shall serve for the remainder of the term of the member whose place he or she takes, but shall be eligible for re-election.
- (vi) Questions arising at any meeting shall be decided by a majority of votes. In the case of equality of votes the Chairman shall have the casting vote.
- (vii) Ordinary meetings of the Committee shall be held from time to time at the discretion of the Committee.
- (viii) Special meetings of the Committee may be called by two or more members of the Committee making written applications to the Honorary Secretary.
- (ix) The Committee or any of its sub-committees shall have the power to co-opt or invite to attend its meetings any individuals whose advice or help is deemed beneficial to the Club.
- (x) An auditor shall be appointed by a general Meeting of the Club or Committee for the purpose of auditing the accounts of the Club. The auditor shall be a qualified Accountant and shall have access to all books, accounts, invoices and similar documents for the purpose of the audit.
- (xi) The Chairman's Committee shall have the power to suspend (for a period not exceeding twelve months) or expel any member who shall infringe any of the rules in the Club's constitution or whose conduct shall in the opinion of the Chairman's Committee render him or her unfit for membership; but no member shall be so suspended or expelled without first being summoned before the Chairman's Committee and being given full opportunity to offer an explanation nor unless all of the members of the Chairman's Committee then present shall vote for his or her suspension or expulsion. Every member so summoned shall receive at least seven days notice, such notice to contain a statement of the complaint or adverse comment against him or her. Any member so suspended or expelled shall have the right to appeal against such suspension or expulsion to the full Committee which shall for this purpose not include the member's of the Chairman's Committee who voted in respect of such suspension or expulsion. A suspended member shall not be entitled to compete for the club, use the club facilities, attend any General Meetings of the club, vote at any election or hold any office during suspension.

(xii) The Club at the Annual General Meeting may grant Honorary Life Membership to past Presidents of the Club, and Honorary Life Vic-Presidency to any person who has rendered special service to the club over many years, or who is otherwise deserving of the distinction. Honorary Life Members and Honorary Life Vice-Presidents shall not be liable to pay subscriptions but shall be entitled to all rights and privileges of the Club Membership including the right to attend at all General Meetings, vote at elections and be nominated for Committee Office. Nominations for Honorary Life Vice-Presidency shall be made in writing to the honorary Secretary for consideration by the committee. The Committee shall decide which nominees to recommend to the Club at the Annual General Meeting.

(xiii) The Committee or any member thereof may be removed by the votes of two-thirds of the members of the Club present and voting at a special General Meeting called for that purpose

9 General Meetings:

(i) There shall be an annual General Meeting of the Club each year. The annual General Meeting shall be convened not later than 31st May each year giving members not less than two weeks notice of the date of the meeting.

(ii) The Honorary Secretary shall invite nominations for Officers and Members of the Committee for the ensuing year to be sent to him or her by a specified date. Every nomination so sent must be accompanied by the written consent of the nominee to serve if elected. At the Annual General Meeting the names of all persons nominated must be submitted for election. If the number of nominations for an election exceeds the number of vacancies the election shall be by ballot.

(iii) The ordinary business of the Annual General Meeting shall be:

- a. To receive, consider and adopt reports
- b. To receive, consider and adopt accounts
- c. To elect the officers and members of the Committee of the Club for the ensuing year.
- d. To consider such other business as the committee may determine.

(iv) On the instructions of the Committee, or on receipt of a written request signed by at least 10% of the voting members of the Club and stating the business to be considered, the Honorary Secretary of the Club shall call a Special General Meeting and such Special General Meeting shall be called for at a date not more than three weeks after the receipt of the instruction or written request and the notice of such meeting be sent to each member not less than seven days before the date fixed for the meeting.

(v) The quorum for a General Meeting shall be one sixth of the voting members of the club.

(vi) At every General Meeting of the Club each voting member present shall be entitled to one vote. Voting may be a show of hands or such other method as may be decided by a bare majority of those present and voting. In the case of an equality of votes the Chairman shall have a casting vote. The requisite majority for passing a resolution shall be a bare majority of those present and voting and any resolution passed by the requisite majority shall be conclusive and binding on all members including those voting against the resolution or abstaining from voting.

10 Property:

(i) The income and property of the Club shall be applied solely to its stated object and no member of the club shall receive payment for his or her services

(ii) The Club may be dissolved at any time by the consent of three-quarters of the voting members thereof, testified by their signatures to an instrument of dissolution at a General meeting called for that purpose.

(iii) In the event of dissolution, any income or property remaining shall not be distributed among members but shall be donated to the County Association of which the Club is an affiliated member.

11 Alterations to the Constitution:

No alteration of the Constitution of the Club shall be made except at the Annual General Meeting or at a special General Meeting, called for that purpose, after due notice of the proposed alteration has been given in each case. Any such proposed alteration requires a two-thirds majority of the Club Members attending and voting at a General Meeting.